

NOTICE OF MEETING

HOUSING AND REGENERATION SCRUTINY PANEL

**Monday, 17th September, 2018, 6.30 pm - Civic Centre, High Road,
Wood Green, N22 8LE**

Members: Councillors Dawn Barnes, Isidoros Diakides, Ruth Gordon (Chair),
Bob Hare, Yvonne Say, Daniel Stone and Sarah Williams

Co-optees/Non Voting Members:

Quorum: 3

1. FILMING AT MEETINGS

Please note that this meeting may be filmed or recorded by the Council for live or subsequent broadcast via the Council's internet site or by anyone attending the meeting using any communication method. Although we ask members of the public recording, filming or reporting on the meeting not to include the public seating areas, members of the public attending the meeting should be aware that we cannot guarantee that they will not be filmed or recorded by others attending the meeting. Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they are likely to be filmed, recorded or reported on.

By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings.

The chair of the meeting has the discretion to terminate or suspend filming or recording, if in his or her opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the Council.

2. APOLOGIES FOR ABSENCE

3. URGENT BUSINESS

The Chair will consider the admission of any late items of urgent business (late items will be considered under the agenda item where they appear. New items will be dealt with as noted below).

4. DECLARATIONS OF INTEREST

A member with a disclosable pecuniary interest or a prejudicial interest in a matter who attends a meeting of the authority at which the matter is considered:

- (i) must disclose the interest at the start of the meeting or when the interest becomes apparent, and
- (ii) may not participate in any discussion or vote on the matter and must withdraw from the meeting room.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Register of Members' Interests or the subject of a pending notification must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal interests and prejudicial interests are defined at Paragraphs 5-7 and Appendix A of the Members' Code of Conduct.

5. DEPUTATIONS/PETITIONS/PRESENTATIONS/QUESTIONS

To consider any requests received in accordance with Part 4, Section B, Paragraph 29 of the Council's Constitution.

6. MINUTES (PAGES 1 - 6)

To approve the minutes of the previous meeting.

7. TERMS OF REFERENCE AND MEMBERSHIP (PAGES 7 - 36)

To note the terms of reference and membership for the Panel.

8. SERVICE OVERVIEW AND PERFORMANCE UPDATE (PAGES 37 - 46)

To provide an overview of the Housing and Regeneration services and of current priorities and performance levels.

9. CABINET MEMBER QUESTIONS - HOUSING & REGENERATION

An opportunity to question the Cabinet Member for Housing & Estate Renewal, Councillor Emine Ibrahim, and the Cabinet Member for Strategic Regeneration, Councillor Charles Adje, on developments within the parts of their portfolios that relate to the terms of reference of the Panel.

10. WORK PROGRAMME UPDATE (PAGES 47 - 52)

To consider potential issues for inclusion within the work plan for 2018-20.

11. NEW ITEMS OF URGENT BUSINESS

To consider any items admitted at item 3 above.

12. DATES OF FUTURE MEETINGS

Dominic O'Brien, Principal Scrutiny Officer
Tel – 020 8489 5896
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Bernie Ryan
Assistant Director – Corporate Governance and Monitoring Officer
River Park House, 225 High Road, Wood Green, N22 8HQ

Friday, 07 September 2018

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**MINUTES OF THE MEETING OF THE HOUSING AND
REGENERATION SCRUTINY PANEL HELD ON TUESDAY, 13TH
MARCH, 2018, 6.30 - 9.08 pm**

PRESENT:

**Councillors: Emine Ibrahim (Chair), John Bevan, Zena Brabazon,
Vincent Carroll, Ann Waters and Clive Carter**

1. FILMING AT MEETINGS

The Chair referred Members present to agenda Item 1 as shown on the agenda in respect of filming at this meeting, and Members noted the information contained therein'.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Engert and Cllr Newton.

Cllr Carter was in attendance as a substitute Member.

3. URGENT BUSINESS

There were no items of Urgent Business.

4. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

5. DEPUTATIONS/PETITIONS/PRESENTATIONS/QUESTIONS

There were no deputations, petitions, presentations or questions.

6. MINUTES - 7 NOVEMBER 2017

The Panel requested an update on the Thames Water issue. In response, the Panel was advised that HfH were still looking at the case and the Thames Water contract. Initial legal advice was that that the decision was taken wrongly and that officers were awaiting the outcome of a test case.

The minutes of the Panel meeting of 7th November were agreed as a correct record of the meeting.

7. MINUTES - 19 DECEMBER 2017

In response to the previous item on Broadwater Farm Gas and Fire Safety, the Panel sought assurances from HfH about what lessons had been learnt in relation to engaging with residents. In response, the Interim Managing Director of HfH, acknowledged the need to engage at an early stage and keep everyone informed of developments at regular intervals.

The minutes of the Panel meeting on 19th December were agreed as an accurate record of the meeting.

8. HOUSING-RELATED SUPPORT FOR OLDER PEOPLE

The Panel received a presentation on the Housing Support Transformation programme in relation to older people. The presentation was given by Gill Taylor, Programme Delivery Manager and was included in the agenda pack at pages 17-29.

The following points were noted in response to the discussion of the presentation:

- a. The Panel sought clarification on the hub and cluster model and whether the hubs would be located within sheltered housing. In response, the Panel was advised that the hubs were existing sheltered housing services and the location of those hubs was selected to ensure that they were in close proximity to cluster services. Hub managers would be responsible for ensuring that all tenants in the hub were aware of the cluster services. When placing new tenants, those with higher level of support needs would be encouraged to live in a hub service providing greater access to staff and facilities.
- b. In response to a question on what was being done to support those within general needs accommodation, the Panel was advised that a key feature of the hubs was their utilisation of community spaces to increase access to services and reduce social isolation. It was hoped that networks from partner agencies could be used to spread the reach and impact of these services, including to older people with general needs accommodation.
- c. The Panel queried the role of the hubs in filling gaps in existing adult social care services. In response, officers suggested the hubs weren't a replacement for adult social care centres but that some services could be incorporated into the community spaces. Further work was being done to understand the extent to which an outreach programme could be incorporated.
- d. In response to a question about whether there was a high void rate in sheltered housing, officers advised that there was a high void rate across both HfH properties and those commissioned by voluntary sector partners.
- e. The Panel sought assurances around whether there was enough interaction between sheltered housing and other housing services. The Panel also questioned whether there was a range of 2 or 3 bedroom properties available through sheltered housing. In response, officers advised that a lot of work was undertaken to match voids with residents who were in temporary accommodation or those who required a larger property. Officers acknowledged that there were residents who lived in sheltered accommodation with 2 or 3 bedrooms.
- f. The Panel questioned whether good neighbour schemes were still in existence. In response, officers advised that those schemes had changed significantly

- over the last ten years following budget cuts, and now they tended to just be general needs properties allocated to older people.
- g. The Panel highlighted a recent case study involving Anglesey County Council in which they had adopted a housing first policy and had used void properties to house homeless people. In response, officers commented that the Council already commissioned housing first for homelessness in the borough and that they had been really successful in helping to stabilise those with complex needs and experiences. Officers advised that ongoing consideration would be given to how to use sheltered housing properties differently, particularly in the context of decreasing demand from older people.
 - h. The Panel considered what incentives could be offered to those with a multiple bedroom property that was under occupied, to relocate. The Panel emphasised the importance of local networks and queried whether properties within existing estates could be reconfigured to incentivise people to move, albeit within their own local area. Officers acknowledged that there was significant demand for people entering sheltered accommodation to stay within their local area. Officers advised that there was a good spread of sheltered housing schemes across the borough.
 - i. In response to a question around the provision of properties at Larkspur Close, officers advised that redevelopment works were ongoing but that significant investment had been made in improving properties and reconfiguring the layout, to bring more light in for example. Panel members expressed an interest in visiting the location once works were completed. The Interim Managing Director HfH agreed to provide details to the Panel of when the works would be completed. **(Action: Chris Liffen).**

9. TA JOINT VENTURE

The Panel received a presentation on the establishment of two new housing companies being set up to provide housing stock for Temporary Accommodation. The presentation was given by Alan Benson, Head of Housing Strategy and Commissioning.

The following points were noted in response to the discussion of the presentation:

- a. The Panel sought clarification on what the incentives were for the joint venture partner. In response, officers outlined that the Council would provide a void guarantee and in doing so would provide tenants for each property. This would provide the partner with a guaranteed source of rent and also allow them to borrow money at very low rates. In addition, the joint venture partner would receive the maintenance contract for the properties as well as refurbishment fees for each of the 400-800 properties. It was hoped that the winning consortia would include a housing association to provide expertise in both acquisitions and property management.
- b. The Panel queried the need to enter into an agreement with a partner organisation and questioned why the Council couldn't borrow the money, build and manage the units on its own. In response, officers outlined that there would be two companies, one of which would be entirely owned by the Council and would be funded through capital investment and a second joint venture which was entirely revenue funded. The advantages of the joint venture was that the Council could acquire stock without undertaking any borrowing itself.

- c. In response to questions about where the properties would be located, officers advised that as many properties as possible would be in Haringey, however it was also in the Council's interest to purchase them as quickly as possible. Officers advised that all properties should be in north London and hopefully contiguous to Haringey. Furthermore, each purchase would be signed off by Cabinet. Officers stated that it may be a good time to buy property due to pending changes to the rules around Buy-to-Let mortgages and wider volatility in the housing market.
- d. In response to a question about the success of similar schemes, officers stated that Bromley had progressed quite far with a similar scheme and were in the process of selling stock to sure up other services.
- e. In response to a question, officers clarified that Right-to-Buy receipts could not be used to purchase properties in a wholly-owned Council vehicle. Out of the two companies, RTB receipts would go the capital-funded CBS vehicle.
- f. In response to concerns about the rationale for a joint venture, the Panel were advised that as well as not being able to invest Right-to-Buy receipts, there were questions about the levels of rent that could be charged through a wholly owned vehicle. Officers emphasised that the purpose of these properties was not to build homes at social rent levels but to acquire properties for temporary accommodation only.
- g. In response to a question around who would hold the tenancy, officers advised that the landlord would be a registered provider, such as a housing association, that would form part of the winning consortium. Officers elaborated that the tenancy would in effect be an Assured Shorthold Tenancy.
- h. In response to a request for clarification on the level of savings expected, the Panel was advised that it was anticipated that savings of £3.5 million-£4million would be made over 4 years.
- i. In response to a question on the governance arrangements, officers advised that Councillors would likely make up two of the five board members of the joint company.
- j. Officers advised that the refurbishment and maintenance contract for the CBS vehicle could conceivably be carried out by HfH. Officers anticipated that if this did happen then there could be opportunities to provide apprenticeships in the HfH repairs service.
- k. The Panel sought clarification on what the main risks to the proposals were, in response officers suggested that the biggest risk was around uncertainty in the housing market and the potential for the council to lose money in the eventuality of a downturn in property values. As part of the mitigation of this risk, officers advised that purchasing would be undertaken sequentially. Officers also suggested that strong governance arrangements were necessary to ensure that the arm's length company continued to work in the Council's interests.
- l. In general, the Committee acknowledged the need to reduce the costs of Temporary Accommodation provision and welcomed the proposed approach.

10. NEW LONDON PLAN

The Panel received a presentation on the consultation to the new London Plan, from Emma Williamson AD for Planning. A table of the representations made by Planning

Officers in response to the consultation was included in the agenda pack at pages 31-54.

The following points were noted in response to the discussion of the report and presentation:

- a. The Committee commended the thoroughness of the consultation response.
- b. In response to a question around housing quality and standards, the AD Planning agreed to come back to the Panel with further information relating to the provision of separate kitchens in family sized housing units. **(Action: Emma Williamson).**
- c. In response to a question about the Council's position on small sites, the Panel were advised that they were not judged separately from overall housing targets. The target in London Plan for Haringey was 626 small sites which officers admitted would be challenging, and would also supercede local policies such as the family housing protection zone.
- d. In response to a question about what local leavers were available to restrict the implementation of small sites or Pockets Homes, officers advised that Planning Policy determined acceptability criteria and that pocket homes met the GLA's minimum size criteria and so could not be refused on those grounds. Officers confirmed that Pocket Homes were classified as affordable homes.
- e. In response to a question, officers confirmed that there was nothing to stop the Council selling off small sites on its land for development and then using the revenue to purchase larger sites. Officers confirmed that the revenue generated from disposal could also be combined with Right-to-Buy receipts. However, Right-to-Buy receipts could not be combined with GLA funding. A wholly-owned vehicle could not use Right-to-Buy receipts and would have to borrow the money.
- f. Officers also confirmed that the Council was able to acquire TfL land in the borough. However, it was suggested that TfL would likely want to develop their own sites to raise revenue.

11. SOCIAL HOUSING SCRUTINY REPORT

The Panel received a verbal update on the Social Housing Scrutiny report. The Panel noted that the publication deadline for the report going to OSC was 16th March.

12. WORK PROGRAMME UPDATE

The Panel received a report which provided an update on the Panel's work programme.

RESOLVED

- I. That the Panel considered its work programme and considered any areas to be rolled over to 2018/19.
- II. That OSC be asked to endorse the carry forward of work at its next meeting.

13. NEW ITEMS OF URGENT BUSINESS

N/A

14. DATES OF FUTURE MEETINGS

N/A

CHAIR: Councillor Emine Ibrahim

Signed by Chair

Date

Report for: Housing and Regeneration Scrutiny Panel – 17 September 2018

Title: Terms of Reference and Membership

Report

authorised by : Ayshe Simsek, Democratic Services and Scrutiny Manager

Lead Officer: Dominic O'Brien, Principal Scrutiny Officer,
Tel: 020 8489 5896, e-mail: dominic.obrien@haringey.gov.uk

Ward(s) affected: N/A

Report for Key/

Non Key Decision: N/A

1. Describe the issue under consideration

1.1 This report sets out the terms of reference and membership for Overview and Scrutiny and its panels for 2018/19.

2. Recommendations

2.1 The Panel is asked to:

(a) Note the terms of reference (Appendix A) and Protocol (Appendix B) for Overview and Scrutiny.

(b) Note the policy areas/remits and membership for each Scrutiny Panel for 2018/19 (Appendix C).

3. Reasons for decision

3.1 The terms of reference and membership of the scrutiny panels above need to be noted at the first meeting of each municipal year.

4. Overview and Scrutiny Committee

4.1 As agreed by Council on 24 May, the membership of the Overview and Scrutiny Committee for 2018/19 is: Cllr Lucia das Neves (Chair); Cllr Pippa Connor (Vice-Chair); Cllr Mahir Demir; Cllr Ruth Gordon; and Cllr Adam Jogee.

4.2 The membership of the Committee also includes the statutory education representatives, who have voting rights solely on education matters

4.3 The terms of reference and role of the OSC is set out in Part Two (Article 6), Part Three (Section B) and Part Four (Section G) of the Council's Constitution. Together, these specify key responsibilities for the Committee. This information is provided in full at Appendix A.

4.4 There is also a Protocol, outside the Constitution and provided at Appendix B, that sets out how the OSC is to operate.

5. Scrutiny Panels

- 5.1 Article 6 of the Constitution states the OSC shall appoint Scrutiny Panels in order to discharge the Overview and Scrutiny role.
- 5.2 The specific functions for any Scrutiny Panels established is outlined in Article 6 of the Constitution at 6.3 (b) and 6.3 (c). The procedure by which this operates is detailed in the Scrutiny Protocol:
- The OSC shall establish four standing Scrutiny Panels, to examine designated public services.
 - The OSC shall determine the terms of reference for each Scrutiny Panel.
 - If there is any overlap between the business of the Panels, it is the responsibility of the OSC to resolve the issue.
 - Areas which are not covered by the four standing Scrutiny Panels shall be the responsibility of the main OSC.
 - The Chair of each Scrutiny Panel shall be a member of the OSC, as determined by the OSC at its first meeting.
 - It is intended that each Scrutiny Panel shall be comprised of between 3 and 7 backbench or opposition members, and be politically propionate as far as possible.
 - Each Scrutiny Panel shall be entitled to appoint up to three non-voting co-optees. The Children and Young People’s Scrutiny Panel membership will include the statutory education representatives of OSC.
- 5.3 The 2018/19 membership for the four Scrutiny Panels is listed below.

Scrutiny Panel	Membership
Adults and Health	Cllrs Councillor Pippa Connor (Chair), Nick da Costa, Mike Hakata, Sarah James, Felicia Opoku, Sheila Peacock and Yvonne Say
Children and Young People	Cllrs Mahir Demir (Chair), Josh Dixon, Tammy Palmer, Dana Carlin, Dr. James Chiriyankandath, Julie Davies and Khaled Moyeed
Environment and Community Safety	Cllrs Adam Jogee (Chair), Kaushika Amin, Eldridge Culverwell, Scott Emery, Julia Ogiehor, Reg Rice and Matt White
Housing and Regeneration	Cllrs Ruth Gordon (Chair), Dawn Barnes, Isidoros Diakides, Bob Hare, Yvonne Say, Daniel Stone and Sarah Williams
All Councillors (except Members of the Cabinet) may be members of the Overview and Scrutiny Committee and the Scrutiny Review Panels. However, no Member may be involved in scrutinising a decision in which he/she has been directly involved.	

- 5.4 The policy areas to be covered by the four existing Scrutiny Panels have been updated. This information, together with the relevant Portfolio holders for each scrutiny body, is attached at Appendix C.

6. Contribution to strategic outcomes

6.1 The contribution scrutiny can make to strategic outcomes will be considered as part of its routine work.

7. Statutory Officers Comments

Finance and Procurement

7.1 Should any of the work undertaken by Overview and Scrutiny generate recommendations with financial implications then these will be highlighted at that time.

Legal

7.2 The Assistant Director for Corporate Governance has been consulted on the contents of this report.

7.3 Under Section 21 (6) of the Local Government Act 2000, an Overview and Scrutiny Committee has the power to appoint one or more sub-committee to discharge any of its functions. The establishment of Scrutiny Panels by the Committee falls within this power and is in accordance with the requirements of the Council's Constitution.

7.4 Scrutiny Panels are non-decision making bodies and the work programme and any subsequent reports and recommendations that each scrutiny panel produces must be approved by the OSC. Such reports can then be referred to Cabinet or Council under agreed protocols.

Equality

7.5 The Council has a public sector equality duty under the Equalities Act (2010) to have due regard to:

- Tackle discrimination and victimisation of persons that share the characteristics protected under S4 of the Act. These include the characteristics of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex (formerly gender) and sexual orientation;
- Advance equality of opportunity between people who share those protected characteristics and people who do not;
- Foster good relations between people who share those characteristics and people who do not.

7.6 The proposals outlined in this report relate to the membership and terms of reference for the OSC and carry no direct implications for the Council's general equality duty. However, the Committee should ensure that it addresses these duties by considering them within its work programme and those of its panels, as well as individual pieces of work. This should include considering and clearly stating;

- How policy issues impact on different groups within the community, particularly those that share the nine protected characteristics;
- Whether the impact on particular groups is fair and proportionate;
- Whether there is equality of access to services and fair representation of all groups within Haringey;
- Whether any positive opportunities to advance equality of opportunity and/or good relations between people, are being realised.

7.7 The Committee should ensure that equalities comments are based on evidence. Wherever possible this should include demographic and service level data and evidence of residents/service-users views gathered through consultation.

8. Use of Appendices

Appendix A Part Two (Article 6), Part Three (Section B), and Part Four (Section G) of the Constitution of the London Borough of Haringey.

Appendix B Scrutiny Protocol

Appendix C Overview & Scrutiny Remits and Membership 2017/18

9. Local Government (Access to Information) Act 1985

N/A

Appendix A

PART TWO – ARTICLES OF THE CONSTITUTION

Last updated 18 July 2016

Article 6 - Overview and Scrutiny

6.01 Terms of reference

The Council will appoint an Overview and Scrutiny Committee to discharge the functions conferred by section 9F of the Local Government Act 2000, the Health & Social Care Act 2001 and the NHS Reform & Health Professionals Act 2002.

6.02. General role

Within its terms of reference, the Overview and Scrutiny Committee may:

- (a) Exercise an overview of the forward plan;
- (b) Review or scrutinise decisions made or actions taken in connection with the discharge of any of the Cabinet's or Council's functions;
- (c) Make reports and recommendations to the full Council, the Cabinet or relevant non-Executive Committee in connection with the discharge of any functions;
- (d) Make reports or recommendations on matters affecting the area or its inhabitants;
- (e) Exercise the right to call-in, for reconsideration, key decisions made but not yet implemented by the Executive;
- (f) Receive the reports and recommendations of its commissioned Scrutiny Review Panels; and
- (g) In accordance with statutory regulations to review and scrutinise matters relating to the health service within the Authority's area and to make reports and recommendations thereon to local NHS bodies;
- (h) Enter into or appoint such joint overview and scrutiny committees that include the London Borough of Haringey and other boroughs for the purpose of responding to consultation by NHS bodies on proposals for substantial variation or development in the provision of health services as required by The Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.

6.03 Specific functions

- (a) Scrutiny Review Panels.**

Appendix A

The Overview and Scrutiny Committee shall appoint Scrutiny Review Panels in order to discharge the Overview and Scrutiny role for designated public services and will co-ordinate their respective roles.

(b) Policy development and review.

The Overview and Scrutiny Committee and any Scrutiny Review Panels it may establish may:

- (i) Assist the Council and the Cabinet in the development of its budget and policy framework by in-depth analysis of policy issues;
- (ii) Conduct research, community and other consultation in the analysis of policy issues and possible options;
- (iii) Consider and implement mechanisms to encourage and enhance community participation in the development of policy options;
- (iv) Question members of the Cabinet and chief officers about their views on issues and proposals affecting the area; and
- (v) Liaise with other external organisations operating in the area, whether national, regional or local, to ensure that the interests of local people are enhanced by collaborative working.

(c) Scrutiny.

The Overview and Scrutiny Committee and any Scrutiny Review Panels it may establish may:

- (i) Review and scrutinise the decisions made by and performance of the Cabinet and council officers both in relation to individual decisions and over time;
- (ii) Review and scrutinise the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas;
- (iii) Question members of the Cabinet and chief officers about their decisions and performance, whether generally in comparison with service plans and targets over a period of time, or in relation to particular decisions, initiatives or projects;
- (iv) Make recommendations to the Cabinet or relevant non-executive Committee arising from the outcome of the scrutiny process;

Appendix A

- (v) Review and scrutinise the performance of other public bodies in the area and invite reports from them by requesting them to address the overview and scrutiny committee and local people about their activities and performance; and
- (vi) Question and gather evidence from any person (with their consent).

(d) Finance

Overview and Scrutiny Committee may exercise overall responsibility for the finances made available to them.

(e) Annual report.

Overview and Scrutiny Committee must report annually to full Council on their workings and make recommendations for future work programmes and amended working methods if appropriate.

6.04 Proceedings of Overview and Scrutiny Committee

The Overview and Scrutiny Committee and any Scrutiny Review Panels it may establish will conduct their proceedings in accordance with the Overview and Scrutiny Procedure Rules set out in Part 4 of this Constitution.

6.05 Votes of No Confidence

The Chair of the Overview and Scrutiny Committee or the Chair of a Scrutiny Review Panel shall cease to hold that office as a Scrutiny member if a vote of no confidence, of which notice appears on the agenda, is carried at the meeting of the relevant body. The responsibilities of that member shall be carried out by the relevant Vice-Chair until such time as a subsequent meeting of that body has been notified of the appointment of a replacement or the reappointment of the member concerned. In the event of all members of the Overview and Scrutiny Committee having been removed from office in this way at any time, Scrutiny functions shall in the interim be carried out by Full Council.

Appendix A

PART THREE – RESPONSIBILITY FOR FUNCTIONS

SECTION B

Last updated 18 July 2016

SECTION 2 – COMMITTEES

The following shall be committees of the Council and they shall have the membership as described in the Appointments of Committees, Sub-Committees, Panels, etc (as approved by the Annual Meeting):

- 1. The Corporate Committee**
 - 2. Combined Pensions Committee and Board**
 - 3. Staffing and Remuneration Committee**
 - 4. Overview and Scrutiny Committee**
 - 5. Standards Committee**
 - 6. Alexandra Palace and Park Board**
 - 7. The Regulatory Committee**
 - 8. The Health and Wellbeing Board**
-

4. Overview and Scrutiny Committee

The Overview and Scrutiny Committee may:

- (a) exercise an overview of the forward plan;
- (b) review or scrutinise decisions made or actions taken in connection with the discharge of any of the Cabinet's or Council's functions;
- (c) make reports and recommendations to the full Council, the Cabinet or relevant non-Executive Committee in connection with the discharge of any functions;
- (d) make reports or recommendations on matters affecting the area or its inhabitants;
- (e) exercise the right to call-in, for reconsideration, key decisions made but not yet implemented by the Cabinet;
- (f) receive the reports and recommendations of its Scrutiny Review Panels;

Appendix A

- (g) in accordance with statutory regulations to review and scrutinise matters relating to the health service and all NHS funded services within the Authority's area and to make reports and recommendations thereon to local NHS and NHS funded bodies;
- (h) enter into or appoint such joint overview and scrutiny committees that include the London Borough of Haringey and other boroughs for the purpose of responding to consultation by NHS bodies on proposals for substantial variation or development in the provision of health services as required by The Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013;
- (i) review or scrutinise decisions made, or other action taken, in connection with the discharge by the responsible partner authorities of their crime and disorder functions;
- (j) make reports or recommendations to the Cabinet or full Council where appropriate with respect to the discharge of the crime and disorder functions by the responsible partner authorities;
- (k) make arrangements which enable any Councillor who is not a Committee Member to refer any crime and disorder matter to the Committee under the Councillor Call for Action procedure; and
- (l) make arrangements which enable any Councillor who is not a Committee Member to refer to the Committee any local government matter which is relevant to the functions of the Committee under the Councillor Call for Action procedure.
- (m) there is a Protocol outside this Constitution setting out how the Overview and Scrutiny Committee is to operate. The Protocol shall be applied in a manner consistent with the Committee Procedure Rules in Part 4 and any issue on procedure at the meeting shall be subject to the ruling of the Chair. The Protocol can be amended by the written agreement of the Leaders of the Political Groups on the Council.
- (o) to appoint two representatives to the standing Joint Health Overview and Scrutiny Committee for North Central London. (Since this appointment is for only two Members to the Joint Committee, the "political proportionality" rules in the Local Government and Housing Act 1989 do not apply.)

SECTION 3 - SUB-COMMITTEES AND PANELS

The following bodies shall be created as Sub-Committees of the relevant Committee of the Council under which they are listed. Bodies described as "Panels" are Sub-Committees unless otherwise stated. Sub-Committees shall

Appendix A

report to their parent bodies and they shall have the membership as described in the Appointments of Non-Executive Committees, Sub-Committees, Panels, etc as approved by the Annual Meeting.

2. Under Overview and Scrutiny Committee

2.1 Scrutiny Review Panels

- (a) To carry out scrutiny processes relevant to particular services as determined by Overview and Scrutiny Committee and within the parameters, protocols and procedures agreed by Overview and Scrutiny Committee for all Scrutiny Review Panels.
- (b) Within these scrutiny processes to request and receive submissions, information and answers to questions from Cabinet Members, officers and other senior employees of the Council, service users, external experts and relevant members of the public.
- (c) To refer the findings/recommendations in the form of a written report, with the approval of the Overview and Scrutiny Committee, to The Cabinet and/or the Council as appropriate.

Appendix A

PART FOUR – RULES OF PROCEDURE

SECTION G – OVERVIEW & SCRUTINY PROCEDURE RULES

Last updated 21 July 2014

1. The arrangements for Overview and Scrutiny

- 1.1 The Council will have one Overview and Scrutiny Committee, which will have responsibility for all overview and scrutiny functions on behalf of the Council.
- 1.2 The terms of reference of the Overview and Scrutiny Committee will be:
- (i) The performance of all overview and scrutiny functions on behalf of the Council.
 - (ii) The appointment of Scrutiny Review Panels, with membership that reflects the political balance of the Council.
 - (iii) To determine the terms of reference of all Scrutiny Review Panels.
 - (iv) To receive reports from local National Health Service bodies on the state of health services and public health in the borough area.
 - (v) To enter into or appoint such joint overview and scrutiny committees that include the London Borough of Haringey and other boroughs for the purpose of responding to consultation by NHS bodies on proposals for substantial variation or development in the provision of health services as required by The Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.
 - (vi) To monitor the effectiveness of the Council's Forward Plan.
 - (vii) To receive all appropriate performance management and budget monitoring information.
 - (viii) To approve a programme of future overview and scrutiny work so as to ensure that the Overview and Scrutiny Committee's and Scrutiny Review Panels' time is effectively and efficiently utilised;
 - (ix) To consider all requests for call-in and decide whether to call-in a key decision, how it should be considered and whether to refer the decision to the Cabinet or to Council.

Appendix A

- (x) To monitor the effectiveness of the Call-in procedure.
- (xi) To review and scrutinise action taken by partner authorities in discharge of crime and disorder functions and to make reports and recommendations to Cabinet and Council on these.
- (xii) To make arrangements which enable any Councillor who is not a Committee Member to refer any local government matter, or any crime and disorder matter, to the Committee under the Councillor Call for Action Procedure.
- (xiii) To ensure that referrals from Overview and Scrutiny Committee to the Cabinet either by way of report or call-in are managed efficiently, and
- (xiv) To ensure community and voluntary sector organisations, users of services and others are appropriately involved in giving evidence to the Overview and Scrutiny Committee or relevant Scrutiny Review Panel.

1.3 The Overview and Scrutiny Committee may establish a number of Scrutiny Review Panels:

- (i) Scrutiny Reviews Panels are appointed to examine designated Council services. Scrutiny Review Panels will refer their findings/recommendations in the form of a written report, with the approval of the Overview and Scrutiny Committee, to the Cabinet and/or the Council as appropriate.
- (ii) Scrutiny Review Panels will analyse submissions, request and analyse any additional information, and question the Cabinet Member(s), relevant Council officers, local stakeholders, and where relevant officers and/or board members of local NHS bodies or NHS funded bodies.
- (iii) Subject to the approval of the Overview and Scrutiny Committee, Scrutiny Review Panels will be able to appoint external advisors and/or to commission specific pieces of research if this is deemed necessary.
- (iv) Scrutiny Review Panels should make every effort to work by consensus; however, in exceptional circumstances Members may submit minority reports.
- (v) Prior to publication, draft reports will be sent to the relevant chief officers or where relevant officers of the National Health Service for checking for inaccuracies and the presence of

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exempt and/or confidential information; Scrutiny Review Panel members will revisit any conclusions drawn from disputed information;

- (vi) Following approval by the Overview and Scrutiny Committee, final reports and recommendations will be presented to the next available Cabinet meeting together with an officer report where appropriate. The Cabinet will consider the reports and formally agree their decisions.
 - (vii) Following approval by the Overview and Scrutiny Committee, reports on NHS, non-executive or regulatory matters will be copied to the Cabinet for information.
 - (viii) At the Cabinet meeting to receive the final report and recommendations, the Chair of the Overview and Scrutiny Committee or the Chair of the Scrutiny Review Panel may attend and speak.
 - (ix) After an appropriate period, post implementation, Overview and Scrutiny Committee will carry out a follow up review to determine if the recommendations had the intended outcomes and to measure any improvements.
- 1.4 When Scrutiny Review Panels report on non-executive or regulatory functions the above rules apply, except the references to The Cabinet shall be taken as reference to the relevant non-executive body.
- 1.5 The Overview and Scrutiny Committee shall undertake scrutiny of the Council's budget through a Budget Scrutiny process. The procedure by which this operates is detailed in the Protocol covering the Overview and Scrutiny Committee.
- 1.6 All Overview and Scrutiny meetings shall take place in public (except where exempt or confidential matters are considered).
- 1.7 The Overview and Scrutiny function should not be seen as an alternative to established disciplinary, audit or complaints mechanisms and should not interfere with or pre-empt their work.
- 2. Membership of the Overview and Scrutiny Committee and Scrutiny Review Panels**
- 2.1 All Councillors (except Members of the Cabinet) may be members of the Overview and Scrutiny Committee and the Scrutiny Review Panels. However, no Member may be involved in scrutinising a decision in which he/she has been directly involved.

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- 2.2 The membership of the Overview and Scrutiny Committee and Scrutiny Review Panels shall, as far as is practicable, be in proportion to the representation of different political groups on the Council.

3. Co-optees

- 3.1 Each Scrutiny Review Panel shall be entitled to appoint up to three people as non-voting co-optees.
- 3.2 Statutory voting non-Councillor members of Overview and Scrutiny Committee will be paid an allowance in accordance with the Members' Allowances Scheme in Part 6 of this Constitution.

4. Education representatives

- 4.1 The Overview and Scrutiny Committee and the Scrutiny Review Panel whose terms of reference relate to education functions that are the responsibility of the Cabinet, shall include in its membership the following representatives:

- (i) At least one Church of England diocesan representative (voting).
- (ii) At least one Roman Catholic diocesan representative (voting).
- (iii) 2 parent governor representatives (voting).

These voting representatives will be entitled to vote where the Overview and Scrutiny Committee or the Scrutiny Review Panel is considering matters that relate to relevant education functions. If the Overview and Scrutiny Committee or Scrutiny Review Panel is dealing with other matters, these representatives shall not vote on those matters though they may stay in the meeting and speak at the discretion of the Chair. The Overview and Scrutiny Committee and Scrutiny Review Panel will attempt to organise its meetings so that relevant education matters are grouped together.

5. Meetings of the Overview and Scrutiny Committee and Scrutiny Review Panels

- 5.1 In addition to ordinary meetings of the Overview and Scrutiny Committee, extraordinary meetings may be called from time to time as and when appropriate. An Overview and Scrutiny Committee meeting may be called by the Chair of the Overview and Scrutiny Committee after consultation with the Chief Executive, by any two Members of the Committee or by the proper officer if he/she considers it necessary or appropriate.
- 5.2 In addition to ordinary meetings of the Scrutiny Review Panels, extraordinary meetings may be called from time to time as and when

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appropriate. A Scrutiny Review Panel meeting may be called by the Chair of the Panel after consultation with the Chief Executive, by any two Members of the Committee or by the proper officer if he/she considers it necessary or appropriate.

6. Quorum

The quorum for the Overview Scrutiny Committee and for each Scrutiny Review Panel shall be at least one quarter of its membership and not less than 3 voting members.

7. Chair of the Overview and Scrutiny Committee and Scrutiny Review Panels

7.1 The Chair of the Overview and Scrutiny Committee will be appointed by the Council.

7.2 The Chair of the Overview and Scrutiny Committee shall resign with immediate effect if a vote of no confidence is passed by the Overview and Scrutiny Committee.

7.3 Chairs of Scrutiny Review Panels will be drawn from among the Councillors sitting on the Overview and Scrutiny Committee. Subject to this requirement, the Overview and Scrutiny Committee may appoint any person as it considers appropriate as Chair having regard to the objective of cross-party chairing in proportion to the political balance of the Council. The Scrutiny Review Panels shall not be able to change the appointed Chair unless there is a vote of no confidence as outlined in Article 6.5 in this Constitution.

7.4 The Chair of the Budget Scrutiny Review process will be drawn from among the opposition party Councillors sitting on the Overview and Scrutiny Committee. The Overview and Scrutiny Committee shall not be able to change the appointed Chair unless there is a vote of no confidence as outlined in Article 6.5 in this Constitution.

8. Work programme

Overview and Scrutiny Committee will determine the future scrutiny work programme and will establish Scrutiny Review Panels to assist it to perform its functions. The Committee will appoint a Chair for each Scrutiny Review Panel.

9. Agenda items for the Overview and Scrutiny Committee

9.1 Any member of the Overview and Scrutiny Committee shall be entitled to give notice to the proper officer that he/she wishes an item relevant to the functions of the Committee to be included on the agenda for the

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next available meeting of the Committee. On receipt of such a request the proper officer will ensure that it is included on the next available agenda.

- 9.2 The Overview and Scrutiny Committee shall also respond, as soon as its work programme permits, to requests from the Council and, if it considers it appropriate, from the Cabinet to review particular areas of Council activity. Where they do so, the Overview and Scrutiny Committee shall report their findings and any recommendations back to the Cabinet within an agreed timescale.

10. Policy review and development

- 10.1 The role of the Overview and Scrutiny Committee in relation to the development of the Council's budget and policy framework is set out in the Budget and Policy Framework Procedure Rules in Part 4 of this constitution.

- 10.2 In relation to the development of the Council's approach to other matters not forming part of its policy and budget framework, the Overview and Scrutiny Committee and its Scrutiny Review Panels may make proposals to the Cabinet for developments insofar as they relate to matters within their terms of reference. The Scrutiny Review Panels must do so via the Overview and Scrutiny Committee.

11. Reports from the Overview and Scrutiny Committee

Following endorsement by the Overview and Scrutiny Committee, final reports and recommendations will be presented to the next available Cabinet meeting. The procedure to be followed is set out in paragraphs 1.3 or 1.4 above.

12. Making sure that overview and scrutiny reports are considered by the Cabinet

- 12.1 The agenda for Cabinet meetings shall include an item entitled 'Issues arising from Scrutiny'. Reports of the Overview and Scrutiny Committee referred to the Cabinet shall be included at this point in the agenda unless either they have been considered in the context of the Cabinet's deliberations on a substantive item on the agenda or the Cabinet gives reasons why they cannot be included and states when they will be considered.
- 12.2 Where the Overview and Scrutiny Committee prepares a report for consideration by the Cabinet in relation to a matter where decision making power has been delegated to an individual Cabinet Member, a Committee of the Cabinet, an Area Committee, or an Officer, or under Joint Arrangements, then the Overview and Scrutiny Committee will

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also submit a copy of their report to that body or individual for consideration, and a copy to the proper officer. If the Member, committee, or officer with delegated decision making power does not accept the recommendations of the Overview and Scrutiny Committee, then the body/he/she must then refer the matter to the next appropriate meeting of the Cabinet for debate before making a decision.

13. Rights and powers of Overview and Scrutiny Committee members

13.1 Rights to documents

- (i) In addition to their rights as Councillors, members of the Overview and Scrutiny Committee and Scrutiny Review Panels have the additional right to documents, and to notice of meetings as set out in the Access to Information Procedure Rules in Part 4 of this Constitution.
- (ii) Nothing in this paragraph prevents more detailed liaison between the Cabinet and the Overview and Scrutiny Committee and Scrutiny Review Panels as appropriate depending on the particular matter under consideration.

13.2 Powers to conduct enquiries

The Overview and Scrutiny Committee and Scrutiny Review Panels may hold enquiries into past performance and investigate the available options for future direction in policy development and may appoint advisers and assessors to assist them in these processes. They may go on site visits, conduct public surveys, hold public meetings, commission research and do all other things that they reasonably consider necessary to inform their deliberations, within available resources. They may ask witnesses to attend to address them on any matter under consideration and may pay any advisers, assessors and witnesses a reasonable fee and expenses for doing so. Scrutiny Review Panels require the support of the Overview and Scrutiny Committee to do so.

13.3 Power to require Members and officers to give account

- (i) The Overview and Scrutiny Committee and Scrutiny Review Panels may scrutinise and review decisions made or actions taken in connection with the discharge of any Council functions (Scrutiny Review Panels will keep to issues that fall within their terms of reference). As well as reviewing documentation, in fulfilling the scrutiny role, it may require any Member of the Cabinet, the Head of Paid Service and/or any senior officer (at

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second or third tier), and chief officers of the local National Health Service to attend before it to explain in relation to matters within their remit:

- (a) any particular decision or series of decisions;
- (b) the extent to which the actions taken implement Council policy (or NHS policy, where appropriate); and
- (c) their performance.

It is the duty of those persons to attend if so required. At the discretion of their Director, council officers below third tier may attend, usually accompanied by a senior manager. At the discretion of the relevant Chief Executive, other NHS officers may also attend overview and scrutiny meetings.

- (ii) Where any Member or officer is required to attend the Overview and Scrutiny Committee or Scrutiny Review Panel under this provision, the Chair of that body will inform the Member or proper officer. The proper officer shall inform the Member or officer in writing giving at least 10 working days notice of the meeting at which he/she is required to attend. The notice will state the nature of the item on which he/she is required to attend to give account and whether any papers are required to be produced for the Overview and Scrutiny Committee or Scrutiny Review Panel. Where the account to be given to Overview and Scrutiny Committee or Scrutiny Review Panel will require the production of a report, then the Member or officer concerned will be given sufficient notice to allow for preparation of that documentation.
- (iii) Where, in exceptional circumstances, the Member or officer is unable to attend on the required date, then the Overview and Scrutiny Committee or Scrutiny Review Panel shall in consultation with the Member or officer arrange an alternative date for attendance, to take place within a maximum of 10 days from the date of the original request.

14. Attendance by others

The Overview and Scrutiny Committee or Scrutiny Review Panel may invite people other than those people referred to in paragraph 13 above to address it, discuss issues of local concern and/or answer questions. It may for example wish to hear from residents, stakeholders and Members and officers in other parts of the public sector and may invite such people to attend. Attendance is optional.

15. Call-in

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The call-in procedure is dealt with separately at Part 4 Section H of the Constitution, immediately following these Overview and Scrutiny Procedure Rules.

16. Councillor Call for Action (CCfA)

The Council has adopted a Protocol for handling requests by non-Committee Members that the Committee should consider any local government matter which is a matter of significant community concern. This procedure should only be a last resort once the other usual methods for resolving local concerns have failed. Certain matters such as individual complaints and planning or licensing decisions are excluded.

Requests for a CCfA referral should be made to the Democratic Services Manager. who will check with the Monitoring Officer that the request falls within the Protocol. The Councillor making the referral will be able to attend the relevant meeting of the Committee to explain the matter. Among other actions, the Committee may: (i) make recommendations to the Cabinet, Directors or partner agencies, (ii) ask officers for a further report, (iii) ask for further evidence from the Councillor making the referral, or (iv) decide to take no further action on the referral.

The Protocol is not included within this Constitution but will be subject to regular review by the Committee.

17. Procedure at Overview and Scrutiny Committee meetings and meetings of the Scrutiny Review Panels.

- (a) The Overview and Scrutiny Committee shall consider the following business as appropriate:
 - (i) apologies for absence;
 - (ii) urgent business;
 - (iii) declarations of interest;
 - (iv) minutes of the last meeting;
 - (v) deputations and petitions;
 - (vi) consideration of any matter referred to the Committee for a decision in relation to call-in of a key decision;
 - (vii) responses of the Cabinet to reports of the Committee;

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- (viii) business arising from Area Committees;
- (ix) the business otherwise set out on the agenda for the meeting.
- (b) A Scrutiny Review Panel shall consider the following business as appropriate:
 - (i) minutes of the last meeting;
 - (ii) declarations of interest;
 - (iii) the business otherwise set out on the agenda for the meeting.
- (c) Where the Overview and Scrutiny Committee or Scrutiny Review Panel has asked people to attend to give evidence at meetings, these are to be conducted in accordance with the following principles:
 - (i) that the investigation be conducted fairly and all members of the Overview and Scrutiny Committee and Scrutiny Review Panels be given the opportunity to ask questions of attendees, to contribute and to speak;
 - (ii) that those assisting the Overview and Scrutiny Committee or Scrutiny Review Panel by giving evidence be treated with respect and courtesy;
 - (iii) that the investigation be conducted so as to maximise the efficiency of the investigation or analysis; and
 - (iv) that reasonable effort be made to provide appropriate assistance with translation or alternative methods of communication to assist those giving evidence.
- (d) Following any investigation or review, the Overview and Scrutiny Committee or Scrutiny Review Panel shall prepare a report, for submission to the Cabinet and shall make its report and findings public.

17A. Declarations Of Interest Of Members

- (a) If a member of the Overview and Scrutiny Committee or Scrutiny Review Panel has a disclosable pecuniary interest or a prejudicial interest as referred to in Members' Code of Conduct in any matter under consideration, then the member shall declare his or her interest at the start of the meeting or as soon

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as the interest becomes apparent. The member may not participate or participate further in any discussion of the matter or participate in any vote or further vote taken on the matter at the meeting and must withdraw from the meeting until discussion of the relevant matter is concluded unless that member has obtained a dispensation from the Council's Standards Committee.

- (b) If a member of the Overview and Scrutiny Committee or Scrutiny Review Panel has a personal interest which is not a disclosable pecuniary interest nor a prejudicial interest, the member is under no obligation to make a disclosure at the meeting but may do so if he/she wishes.

18. The Party Whip

Scrutiny is intended to operate outside the party whip system. However, when considering any matter in respect of which a Member of scrutiny is subject to a party whip the Member must declare the existence of the whip and the nature of it before the commencement of the Committee/Panel's deliberations on the matter. The Declaration, and the detail of the whipping arrangements, shall be recorded in the minutes of the meeting.

The expression "party whip" can be taken to mean: "Any instruction given by or on behalf of a political group to any Councillor who is a Member of that group as to how that Councillor shall speak or vote on any matter before the Council or any committee or sub-committee, or the application or threat to apply any sanction by the group in respect of that Councillor should he/she speak or vote in any particular manner."

19. Matters within the remit of more than one Scrutiny Review Panel

Should there be any overlap between the business of any Scrutiny Review Panels, the Overview and Scrutiny Committee is empowered to resolve the issue.

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PROTOCOL COVERING OVERVIEW AND SCRUTINY COMMITTEE (OSC)

1. INTRODUCTION

- 1.1 A key objective of Haringey's Governance Review 2010/11 was to ensure that the Overview and Scrutiny function can help the Council to make key decisions and develop policy in a useful and effective manner.
- 1.2 The Terms of Reference for the OSC is stated in the Council's Constitution (Part 3 Section C). The purpose of this protocol is to set out in detail the process by which the OSC will function.
- 1.3 This document will be subject to regular review along with other governance arrangements, to ensure that it remains updated in the light of experience.

2. AIMS OF THE OVERVIEW AND SCRUTINY COMMITTEE

- 2.1 To provide a framework within which the work of the Council can be scrutinised in a constructive way that adds value to the Council's performance.
- 2.2 To help the Council to achieve its objectives by identifying areas for achieving excellence, and to carry out a scrutiny which identifies what needs to be done to improve the situation.
- 2.3 Not to duplicate work carried out by the Council, but provide an objective view of what needs to be done to improve the quality and cost effectiveness of services provided to local people.

3. RESPONSIBILITIES

- 3.1 The OSC can scrutinise any matter which affects the authority's area or its residents' wellbeing.
- 3.2 The Local Government Act 2000, the Health and Social Care Act 2001, the Local Government & Public Involvement in Health Act 2007, and the Police and Justice Act 2006 give the OSC the power to:
 - (i) Review and scrutinise decisions made or actions taken in connection with the discharge of any of the functions of the Executive or Full Council;
 - (ii) Review and scrutinise local NHS-funded services, and to make recommendations to reduce health inequalities in the local community;
 - (iii) Review and scrutinise Crime Reduction Partnerships;¹
 - (iv) Make reports and recommendations on any issue affecting the authority's area, to the Full Council, its Committees or Sub-Committees, the Executive, or other appropriate external body;

¹ Section 19 of the Police and Justice Act 2006

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- (v) “Call In” for reconsideration a decision made by the Executive;
- (vi) Require information from relevant partner authorities;²
- (vii) Give notice to a relevant partner authority that they must have regard to scrutiny reports and recommendations on any local improvement targets.³

- 3.3 Scrutiny recommendations shall be responded to by the appropriate body within 2 months of receiving the recommendations.⁴ Where a response is requested from NHS-funded bodies, the response shall be made within 28 days.⁵
- 3.4 The OSC shall be responsible for scrutinising the draft Treasury Management Strategy Statement (TMSS) annually before its adoption by full Council, in accordance with the Council’s Constitution (Part 4 Section I).
- 3.5 The OSC shall respond to a Councillor Call for Action (CCfA) referral, which will be handled in accordance with the Council’s Constitution (Part 4 Section G).

Scrutiny Review Panels

- 3.6 The Overview and Scrutiny Committee shall establish 4 standing Scrutiny Review Panels, to examine designated public services.
- 3.7 The Overview and Scrutiny Committee shall determine the terms of reference of each Scrutiny Review Panel. If there is any overlap between the business of the Panels, it is the responsibility of the Overview and Scrutiny Committee to resolve this issue.
- 3.8 Areas which are not covered by the 4 standing Scrutiny Review Panels shall be the responsibility of the main Overview and Scrutiny Committee.

4. MEMBERSHIP AND CHAIR

- 4.1 The Overview and Scrutiny Committee shall comprise 5 members, and be politically proportionate as far as possible. The Committee shall also comprise statutory education representatives, who shall have voting rights solely on education matters. The membership shall be agreed by the Group Leaders, Chief Executive and Monitoring Officer, and ratified each year at the Annual Council Meeting.
- 4.2 The chair of the OSC shall be a member of the majority group. The vice-chair shall be a member of the largest minority group. These appointments shall be ratified each year at the Annual Council Meeting.

Scrutiny Review Panels

² Section 121 of the Local Government and Public Involvement in Health Act 2007

³ Section 122(21C) of the Local Government and Public Involvement in Health Act

⁴ Ibid section 122 (21B)

⁵ Regulation 3 of Local Authority (Overview and Scrutiny Committees Health Scrutiny Functions) Regulations 2002

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- 4.3 The chair of each Scrutiny Review Panel shall be a member of the OSC, and shall be determined by the OSC at their first meeting.
- 4.4 It is intended that each Scrutiny Review Panel shall be comprised of between 3 and 7 members, and be politically proportionate as far as possible. It is intended that other than the chair, the other members are non-executive members who do not sit on the OSC.
- 4.5 Each Scrutiny Review Panel shall be entitled to appoint up to three non-voting co-optees.
- 4.6 If there is a Children and Young People's Scrutiny Review Panel, the membership shall include the statutory education representatives of OSC. It is intended that the education representatives would also attend the Overview and Scrutiny Committee meetings where reports from a relevant Scrutiny Review Panel are considered.

5. MEETING FREQUENCY AND FORMAT

- 5.1 The intention is that OSC shall hold 6 scheduled meetings each year. One meeting, at the start of the civic year, shall agree the annual work programme of the OSC. One meeting, in January, shall consider the budget scrutiny reports from each Scrutiny Review Panel. The remaining meetings shall undertake the work programme and consider the reports from the Scrutiny Review Panels.
- 5.2 An extraordinary meeting of the OSC may be called in accordance with the Council's Constitution (Part 4 Section G).
- 5.3 The agenda and papers for OSC shall be circulated to all members and relevant partners at least 5 clear days before the meeting.
- 5.4 There shall be a standing item on OSC meeting agendas to receive feedback from Area Committees. Area Committee Chairs shall be able to attend OSC meetings, and ask questions.
- 5.5 Members of the Council may Call In a decision of the Executive, or any Key Decision made under delegated powers, within 5 working days of the decision being made. The full procedure is given in the Council's Constitution (Part 4 Section H).
- 5.6 Pre-decision scrutiny on forthcoming Cabinet decisions shall only be undertaken at scheduled OSC meetings, in adherence with the Council's Forward Plan.

Scrutiny Review Panels

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- 5.7 It is intended that each Scrutiny Review Panel shall hold 4 scheduled meetings each year.
- 5.8 An extraordinary meeting of a Scrutiny Review Panel may be called in accordance with the Council's Constitution (Part 4 Section G).
- 5.9 The agenda and papers for Scrutiny Review Panels shall be circulated to all members and relevant partners at least 5 clear days before the meeting.

6. PROCESS FOR CABINET INVOLVEMENT

- 6.1 The OSC shall develop recommendations for arrangements to focus its resources and time available on effective scrutiny of the Cabinet, within the guidance of this protocol. It is not intended that this will include submitting written questions to Cabinet members, in advance of an OSC meeting. The recommended arrangements shall be jointly discussed with the Cabinet prior to the first meeting of OSC.
- 6.2 The Leader of the Council and Chief Executive shall be invited to OSC once a year, at the meeting when the Committee's work programme is set. This shall be an opportunity to jointly discuss the Council's priorities for the next year.
- 6.3 The Leader/ Cabinet Member attending an OSC or Scrutiny Review Panel meeting may be accompanied and assisted by any service officers they consider necessary. The Member may invite an officer attending to answer a question on their behalf.

7. THE OSC WORK PROGRAMME

- 7.1 The Council's Policy, Intelligence and Partnerships Unit shall coordinate the work programme of the OSC at the beginning of each civic year.
- 7.2 Any partner, member or service user may suggest an item for scrutiny. The OSC shall have regard to all such suggestions when they decide their work programme.
- 7.3 The OSC and Scrutiny Review Panels are able to request reports from the following areas to enable its scrutiny role, which shall be identified in the OSC's work programme:
 - (i) **Performance Reports;**
 - (ii) **One off reports** on matters of national or local interest or concern;
 - (iii) Issues arising out of **internal and external assessment;**
 - (iv) Issues on which the Cabinet or officers would like **the Committee's views or support;**
 - (v) Reports on **strategies and policies** under development;
 - (vi) **Progress reports** on implementing previous scrutiny recommendations accepted by the Cabinet or appropriate Executive body.

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7.4 In deciding their work programme for the year, the OSC and Scrutiny Review Panels shall determine how partnership bodies shall be scrutinised within the boundaries of scheduled meetings.

8. BUDGET SCRUTINY REVIEW

8.1 The budget shall be scrutinised by each Scrutiny Review Panel, in their respective areas. Their reports shall go to the OSC for approval. The areas of the budget which are not covered by the Scrutiny Review Panels shall be considered by the main OSC.

8.2 A lead OSC member from the largest opposition group shall be responsible for the co-ordination of the Budget Scrutiny process and recommendations made by respective Scrutiny Review Panels relating to the budget.

8.3 To allow the OSC to scrutinise the budget in advance of it formally being set and convey those recommendations to the Cabinet, the following timescale is suggested:

- **Scrutiny Review Panel Meetings: May to November**
Each Scrutiny Review Panel shall undertake budget scrutiny in their respective areas, to be overseen by the lead member referred to in paragraph 9.2. Between May and November, this shall involve scrutinising the 3-year Medium Term Financial Plan approved at the budget-setting full Council meeting in February.
- **Cabinet report on the new 3-year Medium Term Financial Plan to members of the OSC: December**
The Cabinet shall release their report on the new 3-year Medium Term Financial Plan to members of the OSC, following their meeting to agree the proposals in December.
- **Scrutiny Review Panel Meetings: January**
Overseen by the lead member referred to in paragraph 9.2, each Scrutiny Review Panel shall hold a meeting following the release of the December Cabinet report on the new 3-year Medium Term Financial Plan. Each Panel shall consider the proposals in this report, for their respective areas, in addition to their budget scrutiny already carried out. The Scrutiny Review Panels may request that the Cabinet Member for Finance and Sustainability and/or Senior Officers attend these meetings to answer questions.
- **OSC Meeting: January**
Each Scrutiny Review Panel shall submit their final budget scrutiny report to the OSC meeting in January containing their recommendations/proposal in respect of the budget for ratification by the OSC.
- **Cabinet Meeting: February**

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The recommendations from the Budget Scrutiny process, ratified by the OSC, shall be fed back to Cabinet. As part of the budget setting process, the Cabinet will clearly set out its response to the recommendations/ proposals made by the OSC in relation to the budget.

Appendix C

Overview & Scrutiny Remits and Membership 2018/19

Scrutiny Body	Areas of Responsibility	Cabinet Links
<p>Overview & Scrutiny Committee</p> <p>Cllrs Das Neves (Chair), Connor (Vice Chair), Demir, Gordon, Jogee</p> <p>The Committee shall also comprise statutory education representatives, who shall have voting rights solely on education matters</p>	<p>Communications; Corporate policy and strategy; Council performance; External partnerships; Strategic transport; Growth and inward investment; Corporate governance; London Plan and NPPF Consultation; S106/CIL Policy</p>	<p>Cllr Ejiofor Leader of the Council</p>
	<p>Culture Customer Services; Customer Transformation Programme; Enforcement; Fairness Commission; Landlord Licensing; Licensing Policy and Delivery; Libraries; Leisure and leisure centres; Northumberland Park Resident Engagement</p>	<p>Cllr Brabazon Cabinet Member for Civic Services</p>
	<p>Council budget and MTFS; Capital Strategy; Commercial Partnerships; Council Tax Reform Agenda; Procurement</p>	<p>Cllr Berryman Cabinet Member for Finance</p>
	<p>Community buildings; Equalities; Voluntary sector</p>	<p>Cllr Mark Blake Cabinet Member for Communities, Safety and Engagement</p>

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Scrutiny Body	Areas of Responsibility	Cabinet Links
	Corporate programmes; Shared Digital; Shared Service Centre; Council HR & staff wellbeing; Corporate property & commercial portfolio; Insourcing policy and delivery	Cllr Tucker Cabinet Member for Corporate Services and Insourcing
	Accommodation Strategy.	Cllr Adje Cabinet Member for Strategic Regeneration
Adults & Health Scrutiny Panel Cllr Connor (Chair)	Adult Social Care; Public Health; Health devolution pilots; Mental health and well-being Working with CCG and NHS; Safeguarding adults; Adults with disabilities and additional needs	Cllr Ahmet Cabinet Member for Adults and Health
	Tackling unemployment and worklessness; Adult learning and skills	Cllr Adje Cabinet Member for Strategic Regeneration
Children & Young People Scrutiny Panel Cllr Demir (Chair), plus the statutory education representatives of OSC	Schools and education; Safeguarding children; Child and Adolescent Mental Health; Early years and child care; Adoption and fostering; Looked-after children and care leavers; Children with disabilities and additional needs; Children to adult social care transition; Post 16 education	Cllr Weston, Cabinet Member for Children and Families
	Youth services; Combatting youth offending and re-offending	Cllr Mark Blake Cabinet Member for Communities, Safety and Engagement

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<p>Environment & Community Safety Scrutiny Panel</p> <p>Cllr Jogee (Chair)</p>	<p>Air Quality; Carbon Management and Zero 50; Recycling, waste and street cleaning; Highways; Parking; Parks and open spaces; Sustainability; Transport Strategy Action Plan</p>	<p>Cllr Hearn Cabinet Member for Environment</p>
	<p>Community safety; Engagement with the Police; Prevent programme; Tackling anti-social behaviour; Violence Against Women and Girls</p>	<p>Cllr Mark Blake Cabinet Member for Communities, Safety and Engagement</p>
<p>Housing & Regeneration Scrutiny Panel</p> <p>Cllr Gordon (Chair)</p>	<p>Broadwater Farm Resident Engagement; Planning policy; Planning applications & development management; Building Regulations; Hackett Review; Health and Safety issues related to housing stock; Homelessness and rough sleeping; Housing Investment Programme; Housing strategy and development ; Partnerships with Homes for Haringey & social landlords</p>	<p>Cllr Ibrahim Cabinet Member for Housing and Estate Renewal</p>
	<p>Tottenham AAP; Town Centre Management; Wood Green AAP</p>	<p>Cllr Adje Cabinet Member for Strategic Regeneration</p>
<p>If there is any overlap between the business of the Panels, it is the responsibility of the OSC to resolve the issue. Areas which are not covered by the 4 standing Scrutiny Panels shall be the responsibility of the main OSC.</p>		

Priority 4 and Priority 5

Performance dashboards

The Corporate Plan 2015-18 set out Priority 4 to ‘**Drive growth and employment from which everyone can benefit**’

Within this priority, the five objectives reflected the need to promote and enable growth by creating an environment that supports investment and local businesses, provide residents with the necessary training and skills to access quality employment and prioritise new homes and jobs in targeted areas where need and opportunities are at their greatest. Simultaneously this priority sought to tackle the impact of growth by reducing carbon emissions to meet our 40:20 commitments.

There has been some notable progress across these domains, including significant investment in education, public transport and public realm improvements, in addition to increases in the number of new businesses and jobs in the borough. Also access to employment has been strengthened by increased numbers of residents improving their skills & earnings and greater numbers supported into work. At the same time overall carbon emissions have been reduced and Haringey remains on target to achieve its challenging 2020 target.

Nevertheless, challenging areas remain, particularly targeting priority growth areas in Wood Green and Tottenham. However the council is working diligently and confident of improved results in the 2018/19.



	Obj 1. Enable growth, by securing key infrastructure - and providing great planning	Obj 2. Deliver growth, by creating an environment that supports investment and growth in business and jobs	Obj 3. Take advantage of growth, by ensuring that residents have the support necessary to find and keep good-quality employment	Obj 4. Manage the impact of growth, by reducing carbon emissions across the borough with the aim of meeting our 40:20 goal, while growing the green economy	Obj 5. Focus growth, by prioritising new homes and jobs in Wood Green and particularly in Tottenham
Achieved/on-track to meet target	<ul style="list-style-type: none"> ▪ Education investment – £40m secured for the Harris Academy, ADA: the National College of Digital Skills, which opened in 2016, and DfE Capital funding for across the Corporate Plan period. 2017/18 target of £81.4 million achieved. Annual indicator 	<ul style="list-style-type: none"> ▪ New businesses - Total rose to 13,305 in 2017. Numbers in the borough are volatile and can go up or down due to small changes in the economy. 2017/18 target of 12,040 achieved. Annual indicator 	<ul style="list-style-type: none"> ▪ Construction employment - Target of 100 jobs by 2017/18 exceeded (total of 104). Majority of jobs from Tottenham Hotspur Stadium project. Apex House and Alexandra Palace. Quarterly indicator 	<ul style="list-style-type: none"> ▪ Operational estates CO2 emissions - 2016/2017 CO2 emissions across our operational estates have reduced by at least 10% from 2015/16 and anticipated to continue by 10% in 2017/18. The Council have moved from estimated billing to actual reads. Other interventions include implementation of RE:FIT projects at Alex House, River Park House and Wood Green Library. High-energy consuming buildings including Care Homes have been closed. Phase one of the Street Lighting Energy Efficiency project has also been completed. Annual indicator 	
	<ul style="list-style-type: none"> ▪ Planning services - 100% for Major Apps, 97% for Minors, 98% for Others. 2017/18 targets of Major/Minor Apps –65% & Other Apps –80% achieved. Quarterly indicator 	<ul style="list-style-type: none"> ▪ New jobs – Most recent 2016 data suggests there are 91000 jobs in Haringey, of which 66000 are employee jobs. On track to achieve 2017/18 target of 71,450 jobs. Annual indicator 	<ul style="list-style-type: none"> ▪ People supported into work - 903 people supported into work overall during the Corporate Plan period. 1100 target on track to be met. However, further delays to the start of the London Councils-ESF will introduce a risk that the target will not be met. Further delays to start of the London Councils-ESF project lead to the target not being met. Quarterly indicator 	<ul style="list-style-type: none"> ▪ CO2 emissions reduction - Down to 2.7 tonnes per person, below the London figure of 3.8. 2016 data released in 2018 – target is 3.1 which is likely to be achieved. In the last year there has been a reduction in Corporate Estate Carbon footprints, over £500K secured from Government to support the delivery of District Energy, enforcement of Zero Carbon Policy on new Planning Applications. There is also Capital Agreement to deliver a DEN at North Tottenham. Annual indicator 	
	<ul style="list-style-type: none"> ▪ Transport investment - £421.4m investment in transport funding secured (inc. HMT and TFL for preparation for Cross rail 2 business case). 2017/18 target of £374.3 million achieved. Annual indicator 	<ul style="list-style-type: none"> ▪ Technology led businesses – In discussion with several tech incubator firms, Ada: National College for Digital Skills helping raise Haringey profile with tech firms and develop a skills pipeline. Wayra (a digital business acceleration hub) at Tottenham Hale is due to open in early 2018. This should start generating start up tech businesses from 2018 onwards. Programme delayed by the need to obtain clarification on state aid rules. Likely to be achieved in Q2 of 2018/2019. Annual indicator 	<ul style="list-style-type: none"> ▪ Skills level and earnings - 2017/18, 767 people were supported to increase their skill levels or earnings, taking performance to date to 1,112 against the lifetime target of 400. This has been delivered through a range of activities such as the Haringey 100 apprenticeship scheme, the GLA’s Haringey Employment Support Project, Birkbeck Higher Education widening participation activities and Haringey Adult Learning Service deliver. Annual indicator 	<ul style="list-style-type: none"> ▪ SME supported via low carbon interventions - As of Q3 2017/18 there have been 142 SMEs supported. Performance has slowed down due to the end of the Smart Business project. The 2017/18 target of 150 is expected to be met with intensive work in Wood Green and through work with the commercial property portfolio when it is transferred into the HDV. Quarterly indicator 	

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Achieved/on-track to meet target	<p>▪Environment investment - External investment of £47.2 million secured to undertake public realm improvement works in White Hart Lane/Northumberland Park/along High Road inc. heritage building improvements, and for decentralised energy in North Tottenham. 2017/18 target of £40.2 million achieved. Annual indicator</p>				

	Obj 1. Enable growth, by securing key infrastructure - and providing great planning	Obj 2. Deliver growth, by creating an environment that supports investment and growth in business and jobs	Obj 3. Take advantage of growth, by ensuring that residents have the support necessary to find and keep good-quality employment	Obj 4. Manage the impact of growth, by reducing carbon emissions across the borough with the aim of meeting our 40:20 goal, while growing the green economy	Obj 5. Focus growth, by prioritising new homes and jobs in Wood Green and particularly in Tottenham
Missed/awaiting data for target	<ul style="list-style-type: none"> Health investment - NHS England gave conditional approval for up to £11m. Still awaiting approval, the scheme's deadline extended from 2019 to 2021. Annual indicator 	<ul style="list-style-type: none"> Superfast broadband businesses – Total of 295 in 2017/18. If successful with the bid for funding from the DCMS, delivery of the scheme would likely be in the second year of the next Corporate Plan period. Target predicated on expected development in Tottenham Hale, and us attracting a number of tech companies into the area. Delays to planning agreements to the site affected ability to achieve 1,000 target. The target was set without allocating any funds for schemes to help achieve it. Without securing the GLA external funding, very limited progress would have been achieved. 	<ul style="list-style-type: none"> Apprenticeship take-up - The total number of young people taking up apprenticeships has been 77. The target of 200 was not achieved due to structural issues around the negative perception of apprenticeships amongst young people, schools and parents. In addition, many young people who are interested in apprenticeships do not have the requisite hard and soft skills to handle the demands of one. As such, these young people need long-term and comprehensive support to prepare them for undertaking an apprenticeship. Quarterly indicator 	<ul style="list-style-type: none"> Home energy advice/measures - Year-end figures for 2017/18 show a total of 2450 homes supported. The target of 4,000 retrofits was not achieved because there were no funds to provide an intervention. It was hoped that Carbon Offsetting could be secured through planning to deliver more interventions in existing housing stock. Quarterly indicator 	<ul style="list-style-type: none"> Gross development value - This target will not be met this year as we have not consented as much development as anticipated. Given the future pipeline of sites targets are expected to be met and exceeded in 18/19. Target- £1.7bn Gross Development Value of projects in Tottenham and Wood Green by 2018
		<ul style="list-style-type: none"> Earnings of lowest 25% - Percentage gap is 4% and the monetary gap has fallen substantially from £50.30 to £19.00 from 2016 to 2017 suggesting a positive trajectory. However, 2018 data not available until after the end of this Corporate Plan Period so unclear whether the target of 15% reduction will be achieved. Performance subject to wider economic factors outside of the Council's control. Factors affecting earning including individual characteristics of the population (e.g. age and gender), as well as job related characteristics (public/private, occupation group, size of businesses). Annual indicator. 			<ul style="list-style-type: none"> Wood Green units consented - 658 units were consented in Wood Green as part of the St Williams Heartlands extension. Although we have not met the indicator target of 958 for the Corporate Plan period, planning committee has authorised resolution to grant for a further 391 units for Chocolate Factory and Iceland, which would take us above the target. The 391 units will be reported in the dataset once consent has been issued, in the next Corporate Plan period Target - 958 units by 2017/18

	Obj 1. Enable growth, by securing key infrastructure - and providing great planning	Obj 2. Deliver growth, by creating an environment that supports investment and growth in business and jobs	Obj 3. Take advantage of growth, by ensuring that residents have the support necessary to find and keep good-quality employment	Obj 4. Manage the impact of growth, by reducing carbon emissions across the borough with the aim of meeting our 40:20 goal, while growing the green economy	Obj 5. Focus growth, by prioritising new homes and jobs in Wood Green and particularly in Tottenham
Missed/awaiting data for target					<ul style="list-style-type: none"> ▪ Tottenham HZ units consented - 149 units consented in Q4 for Lawrence Road. Although we have not met the indicator target of 2,828 for the Corporate Plan period, 1,105 units consented for Ashley Road and Hale Village Tower, resolution to grant in this CP Plan period, were determined in Q1 2018/19 and are therefore not counted in our figures. Including these units exceeds targets. ▪ Target - 2,828 units by 2017/18
					<ul style="list-style-type: none"> ▪ Borough wide units consented - Figures revised to reflect all consents, including minor schemes. The missed target for the Corporate Plan period would have been met and exceeded had the 1,105 consented units for Ashley Road and Hale Village been determined in Q4 rather than Q1 18/19. The pipeline of consents is healthy, with the 1,105 Tottenham units to be counted in next quarter along with a further 391 units in Wood Green for Iceland and Chocolate Factory ▪ Target - 1,502 units per year
					<ul style="list-style-type: none"> ▪ New commercial space consented - Q4 2017/18 consented figures are for 7,500 square metres of commercial space in Wood Green, a net increase on the Heartlands extension. Although we have not met the Corporate Plan target of 187,515m², it is anticipated that performance in 2018/19 will reflect the trajectory of 2015-2017, with large commercial space resolved this year (under-performance as not yet counted) followed by over-performance the following year once consents are determined. The figures in this report do not account for resolution to grant approved by planning committee for 10,657 sqm of commercial floorspace in Wood Green (Iceland and Chocolate Factory - consent to be determined) and 6,000sqm of commercial floorspace in Tottenham (Ashley Road x3 and Hale Village Tower - consented in Q1 2018/19 and will be reported in next Corporate Plan period). This is still 23,020 less than the target ▪ Target - 187,515m² by March 2018

Additional comments
 A number of the indicators are based on national datasets; of which some are updated only once per year. This means some of the data can only be reviewed retrospectively, significantly after the period has ended rather than being used for ongoing performance analysis.
 The programme for completion of housing units is outside the Corporate Plan Period, and so progress is measured using planning consents instead of build completion. Planning consents however are only reported once the S106 agreement has been signed, meaning there are a number of schemes already approved by Planning Committee which do not yet figure in our reporting.
 It is hoped that the new borough plan finds ways to reduce the 23 indicators into more meaningful and efficient indicators of success, focussing on indicators we have agency over.

The Corporate Plan 2015-18 sets out Priority 5 to ‘**Create homes and communities where people choose to live and are able to thrive**’

Within this priority, the three objectives reflect the need to significantly increase the volume of new homes built and drive up housing quality for residents across the borough, prevent homelessness and help support all residents to lead more fulfilling lives.

Q4 2017/18

There was significant progress across these objectives particularly in the provision of affordable homes, preventing homelessness, reducing households in temporary accommodation and increasing the proportion of homes that met Decent Home standards. These indicators either achieved their annual targets or just missed by less than 5%

Indicators monitoring the number of net additional homes provided, prevalence of rough sleepers and the overall satisfaction with Homes for Haringey remain challenging areas throughout 2017/18 although specific plans have been put into place to improve performance going into 2018/19

Q1 2018/19 performance to date

The latest data shows continued good performance for homelessness prevention and temporary accommodation but at this early stage the number of new homes built, numbers of rough sleepers and satisfaction levels with Homes for Haringey remain challenging



	Objective 1. Achieve a step change in the number of new homes built	Objective 2. Prevent homelessness and support residents to lead fulfilling lives	Objective 3. Drive up the quality of housing for all residents
Achieved target– Q1		<ul style="list-style-type: none"> ▪ Homeless preventions – 35% of cases prevented in Q4. The target of 40% was achieved a year ahead of trajectory and has remained there since. Q1 return – Preventions 481, Approaches 354 ▪ Households in TA – 2,943 households in TA exceeding 2017/18 target of 2,980. Reduction in part due to initiatives funded by the Flexible Homelessness Support Grant to tackle TA from MHCLG. Further initiatives expected in 2018/19, which aim to reduce costs as well. Q1 return - 2,961 (June) 	
Missed target– Q1	<ul style="list-style-type: none"> ▪ Net additional homes – 1,210 additional units completed in 2017-18. Despite significant increase over previous years, still fell short of 2017/18 target of 1,502. Five-Year Housing Land Supply should be able to make up shortfall over the period 2018 – 2023. Q1 return - zero ▪ Net affordable homes - 265 delivered in 2017/18 equivalent to 22% of all units. 2017/18 target of 40% was not achieved but has been achieved over the London Plan Period since 2011. Q1 return - zero ▪ Gross affordable homes - Delivery over 4 year period to 2017/18 was 977 in total, this was just short of achieving 2017/18 target of 1,000. Q1 return - zero 	<ul style="list-style-type: none"> ▪ Rough sleepers - Rough sleeping in Q4 rose to 69 from 55 in Q3. Most likely due to increased hours of outreach work from Feb 2018 leading to a greater capacity to find rough sleepers. The outreach worker started working jointly with our 'Friends' of various parks and Park Rangers, which has led to finding significantly more rough sleepers. Further joint operations underway with Islington Council, Police and Community safety to both identify and manage/reduce rough sleeping hot spots. Severe Weather Emergency Protocol (SWEP) now embedded and functioning well during the severe weather in March 2018. New services commissioned which assist in getting rough sleepers off the streets including specialised supported housing for rough sleepers. CHAIN annual data shows that 212 people were seen rough sleeping in Haringey in 2017/18. This is a 45% increase over 2016/17. The Rough Sleeping Strategy approved at Cabinet in March 2018. A Delivery Plan and Rough Sleeping Strategic Steering Group will inform the delivery of the commitments made through the strategy. Q1 return - 64 	<ul style="list-style-type: none"> ▪ Overall satisfaction with Homes for Haringey (HfH) - HfH introduced a monthly survey since 2017/18 to capture more detailed data about tenant satisfaction. Whilst the last quarter shows improved satisfaction, level for 2017/18 is 65%, below the target of 81%. HfH reviewed the results from recent consultations/complaints and feedback. This information forms the basis for their improvement plan and have a dedicated senior project group in place to manage the process. Q1 return -67% (Target 82%)

	Objective 1. Achieve a step change in the number of new homes built	Objective 2. Prevent homelessness and support residents to lead fulfilling lives	Objective 3. Drive up the quality of housing for all residents
No Q1 data available (GREY coloured indicator on the wheel)			<p> ▪Homes for Haringey (HfH) homes that meet Decent Homes standards (%) - 81% decency for 2017/18 was met (92%) however, this target, and delivery against it, was constrained by the resources available within the HRA and does not reflect the ambition HfH and the Council have for the stock. In contrast, as of 2015/16, 14 London Boroughs reported 100% of their stock as meeting the Decent Homes standards, with Haringey ranked at 27 out of 29 authorities in London with social housing stock in terms of this measure. Therefore, although the indicator would be green in terms of the local target, it is instead set as Amber/Green, given the low level of performance this represents. A new HRA budget was set by Cabinet in February 2018. This will provide significant resources beyond the level currently available, enabling a new, more challenging local target to be set for 2018/19 onwards. This indicator is only reported Bi-Annually. The next reporting cycle is due in the month of September 2018, then on 31 March 2019. Target is 81% </p> <p> ▪Private rented sector households in safer licensed conditions - The target to improved living conditions for 1,800 households using our existing licensing schemes by 2017/18 has not been met, and only 1,546 households are living in safer licensed conditions. This is because a Government motion to redefine Mandatory HMO licensing has not yet been introduced, which we had included in our forecast. The proposed revised date was October 2017 which we thought would have allowed us enough time to still meet the target. However the extension has not been introduced and despite efforts to increase the level of Additional HMO Licensing to meet the target we have still fallen short by 491 households. Monthly indicator. Target was 1,800 </p>

RAG rating thresholds for performance indicators

- **Green:** Current performance equal to or above target trajectory
- **Amber Green:** Current performance below trajectory by less than 5%
- **Amber Red:** Current performance below trajectory by between 5 & 10%
- **Red:** Current performance below trajectory by more than or equal to 10%
- **Grey:** Insufficient information to assign a RAG status

Report for: Housing and Regeneration Scrutiny Panel – 17 September 2018

Title: Work Programme Development 2018-20

Report authorised by: Ayshe Simsek, Democratic Services and Scrutiny Manager

Lead Officer: Dominic O'Brien, Principal Scrutiny Officer
Tel: 020 8489 5896, e-mail: dominic.obrien@haringey.gov.uk

Ward(s) affected: N/A

**Report for Key/
Non Key Decision:** N/A

1. Describe the issue under consideration

1.1 This report outlines the development of the Panel's work plan for 2018-20.

2. Recommendations

That the Panel:

2.1 Consider potential issues for inclusion within the work plan for 2018-20 for further discussion at the Scrutiny Café on 13 September and referral to the Overview and Scrutiny Committee meeting on 2 October; and

3. Reasons for decision

3.1 Each scrutiny panel is required to develop a work plan on the areas and issues that it wishes to look at for the year for recommendation to the Overview and Scrutiny Committee. In putting this together, they need to have regard to their capacity to deliver the programme and officers' capacity to support them in that task.

4. Approach

Introduction

4.1 The Overview and Scrutiny Committee is responsible for developing an overall scrutiny work programme, including work for its four standing scrutiny panels. Careful selection and prioritisation of its work is important if scrutiny is to be successful in achieving outcomes.

4.2 An effective scrutiny work programme should reflect a balance of activities:

- Holding the Executive to account;
- Policy review and development – reviews to assess the effectiveness of existing policies or to inform the development of new strategies;
- Performance management – identifying under-performing services, investigating and making recommendations for improvement;

- External scrutiny – scrutinising and holding to account partners and other local agencies providing key services to the public; and
- Public and community engagement – engaging and involving local communities in scrutiny activities and scrutinising those issues which are of concern to the local community.

4.3 An effective work programme should;

- Reflect local needs and priorities – issues of community concern as well as Corporate Plan and Medium Term Financial Strategy priorities;
- Be selective. It will not be possible to cover everything;
- Draw on evidence available;
- Prioritise issues that have most impact or benefit to residents;
- Involve local stakeholders; and
- Is flexible enough to respond to new or urgent issues.

4.4 Scrutiny work can be carried out in a variety of ways and use whatever format that is best suited to the issue under consideration. This can include a variety of “one-off” reports as well as in-depth scrutiny review projects that provide an opportunity to investigate issues thoroughly. It is nevertheless important that there is a balance between depth and breadth of work undertaken so that resources can be used to their greatest effect. There is finite capacity as well so the work programme that is set will should also be achievable

4.5 Once the work programme is agreed, there are both formal and informal systems in place to monitor the work programme. Regular agenda planning meetings with the Chair and senior officers and discussion at Committee will provide an opportunity to discuss the scope and approach to each area of inquiry.

Approach for 2018/20

4.6 At its meeting on 4 June, the Overview and Scrutiny Committee approved a report outlining the proposed approach to the development of a two-year work plan for the Committee and its panels, which also provides sufficient flexibility to add any matters of significance that may arise within this time. This included measures to ensure that the views of residents and stakeholders are taken into account in developing, including the setting up of a “Scrutiny Café” event.

4.7 Following further discussion, the following was agreed by the Committee at its meeting on 23 July;

- All Panel Chairs to meet informally with relevant directors and Cabinet Members before the August recess for a preliminary discussion about priorities and challenges for the year ahead and potential areas for their Panels to focus on;
- The September round of Panel meetings to consider provisional items for inclusion in work programmes and, in particular, items for their October meetings. This will be informed by the following items on each Panel agenda:

- An overview of service areas covered;
- A performance update on the Corporate Priorities that each Panel covers; and
- Cabinet Member Questions. This to focus, in particular, on key priorities within portfolios
- Scrutiny Café outcomes to be fed into the draft work plan before it is submitted to O&S for approval on 2 October.

4.8 The Scrutiny Café will take place on 13 September. Prior to this, suggestions will be sought from a wide range of sources, including partners, community organisations and Councillors. These will be obtained via an on-line questionnaire. Suggestions from this process as well as the provisional items identified by each of the Panels will be discussed at the Scrutiny Café. The Café will also provide an opportunity for issues not already highlighted to be raised.

Housing and Regeneration Scrutiny Panel Work Plan

4.9 In considering issues for inclusion in its work plan, the Panel may wish to give particular attention to items that may be suitable for in depth review. These can be dealt with through a combination of specific evidence gathering meetings, that will be arranged as and when required, and other activities, such as visits. Potential reviews will be subject to further development, scoping, and project planning.

4.10 In addition to in-depth reviews, the Panel may also wish to consider “one-off” items to be dealt with at scheduled meetings of the Panel. There are already some regular and routine items, which are normally in the Panel’s work plan, such as budget scrutiny, budget monitoring and Cabinet Member Questions. In addition, the Committee can use the Forward Plan of Key Decisions to identify matters for consideration on a more immediate timescale.

4.11 The Chair of the Panel has suggested the following as potential areas for consideration for inclusion within the Panel’s workplan;

- Homelessness
- Tottenham Area Action Plan
- Wood Green Area Action Plan
- High Road West
- Wards Corner (Latin Village)
- Broadwater Farm
- Central Tottenham Hale
- Hornsey Town Hall
- Town Centre Planning
- Section 106/Community Infrastructure Levy

5. Contribution to strategic outcomes

5.1 The contribution of scrutiny to the corporate priorities will be considered routinely as part of the OSC’s work.

6. Statutory Officers comments

Finance and Procurement

- 6.1 There are no financial implications arising from the recommendations set out in this report. Should any of the work undertaken by Overview and Scrutiny generate recommendations with financial implications these will be highlighted at that time.

Legal

- 6.2 There are no immediate legal implications arising from the report.
- 6.3 In accordance with the Council's Constitution, the approval of the future scrutiny work programme falls within the remit of the OSC.
- 6.4 Under Section 21 (6) of the Local Government Act 2000, an OSC has the power to appoint one or more sub-committees to discharge any of its functions. In accordance with the Constitution, the appointment of Scrutiny Panels (to assist the scrutiny function) falls within the remit of the OSC.
- 6.5 Scrutiny Panels are non-decision making bodies and the work programme and any subsequent reports and recommendations that each scrutiny panel produces must be approved by the Overview and Scrutiny Committee. Such reports can then be referred to Cabinet or Council under agreed protocols.

Equality

- 6.6 The Council has a public sector equality duty under the Equalities Act (2010) to have due regard to:
- Tackle discrimination and victimisation of persons that share the characteristics protected under S4 of the Act. These include the characteristics of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex (formerly gender) and sexual orientation;
 - Advance equality of opportunity between people who share those protected characteristics and people who do not;
 - Foster good relations between people who share those characteristics and people who do not.
- 6.7 The Panel should ensure that it addresses these duties by considering them within its work plan, as well as individual pieces of work. This should include considering and clearly stating;
- How policy issues impact on different groups within the community, particularly those that share the nine protected characteristics;

- Whether the impact on particular groups is fair and proportionate;
- Whether there is equality of access to services and fair representation of all groups within Haringey;
- Whether any positive opportunities to advance equality of opportunity and/or good relations between people, are being realised.

6.8 The Panel should ensure equalities comments are based on evidence. Wherever possible this should include demographic and service level data and evidence of residents/service users views gathered through consultation.

7. Local Government (Access to Information) Act 1985

N/A

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